



**DETAILED JOB DESCRIPTION
DISCIPLES CHRISTIAN CHURCH
LEADERSHIP**

Position:	Elder
Ministry Area:	Spiritual leadership of the congregation
Purpose of Position:	The Elders' responsibility is to serve the spiritual needs of the membership. The Elders and ministers shall serve as primary caregivers, guides, and counselors to the membership on a continuing basis, offering assistance, encouragement, and resolution of problems.
Responsible To:	Church Board and fellow members of the congregation
Ministry Description:	<ul style="list-style-type: none">- Attend all Elder meetings, Board meetings and selected Cabinet meetings as voting member- Serve at the communion table giving prayers for offering/communion.- Take communion to those members unable to attend worship service.- Provide spiritual care and leadership to members of the congregation.- Work with ministerial staff to provide special assistance/care to church members "in need" (e.g., visits, phone calls, meals, cards...)- Seek out ways that can provide and lead to spiritual growth for church members.
Length of Commitment:	2 years
Time Required	Depends on congregational needs; anywhere from one hour per week to ten
Training Provided:	<ul style="list-style-type: none">- The annual board retreat- CCSW and NTA seminars and workshops- Resources supplied by ministry staff

Qualifications/Special Skills

Elders are asked to give compassionate care to our congregation; to be willing to be present to others in the adventures of their lives; to listen, to comfort, and to encourage, and to represent the healing love of Christ here on earth. Spiritual gifts of encouragement, leadership, faith and helping.

Keys to Success

- Attend almost all Sunday morning worship services
- Sit down with predecessor(s) at beginning of term and discuss the previous year's activities and his/her recommendations for improvement.
- Maintain open communication with the general membership

Benefits to the Volunteer

Grow spiritually as you serve and love the congregation. Know that your position is as old as the Christian faith; ordained and initiated by God through the Bible.