



**DETAILED JOB DESCRIPTION
DISCIPLES CHRISTIAN CHURCH
LEADERSHIP**

Position:	Evangelism Ministry Team Coordinator
Ministry Area:	Evangelism, church growth, new member assimilation
Purpose of Position:	To integrate an evangelistic spirit into all facets of our church life: children, youth, adults and worship. Work toward the goal of seeing more people come to know and trust Jesus Christ as Lord and Savior and commit to become members of our church. Give oversight to evangelistic calling, newcomer classes and integration into our church.
Responsible To:	Church Board and fellow members of the congregation
Ministry Description:	<ul style="list-style-type: none">- Lead the evangelism ministry team- Recruit fellow members to serve on the evangelism ministry team- Encourage new ideas- Attend all Board Meetings and selected Cabinet Meetings as voting member- Present quarterly report of ministry team activities to the Board. If unable to attend, will send a substitute to present the report or email the report to the Board Secretary- Maintain and encourage a friendly environment for visitors to DCC- Coordinate bread delivery to first-time visitors- Schedule orientation events four times/year.- Recruit and train greeters- Arrange for promotion and advertising of church calendar and events through local media, Internet, Yellow Pages, etc.- Prepare and lead two events per year that are intentionally designed to reach out to the community and be visitor-friendly- Develop annual ministry team budget

Length of Commitment:	1 year
Time Required	5 to 10 hours per month
Training Provided:	<ul style="list-style-type: none"> - The annual board retreat - CCSW and NTA seminars and workshops - Resources supplied by ministry staff
Qualifications/Special Skills	A passion for seeing people come to know and follow Jesus Christ as Lord and Savior. A desire to see the church grow in spirit, grace and size. The spiritual gifts of evangelism and leadership.
Keys to Success	<ul style="list-style-type: none"> - Delegate specific tasks to team members - Get list of previous team members as starting point for new team members - Sit down with predecessor at beginning of term and discuss the previous year's activities and his/her recommendations for improvement.
Benefits to the Volunteer	Knowledge that your leadership is a key response to Jesus Great Commission for the church to "make disciples of all nations"